

# Employee Giving Program

An employee giving program administered by United Way of Central Illinois

## 1. My Personal Information

## 2. My Gift

\_\_\_\_\_  
First Name (please print) Initial

\_\_\_\_\_  
Last Name (please print)

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Employer Department

\_\_\_\_\_  
Daytime Phone Email Address

MY TOTAL ANNUAL GIFT IS \$ \_\_\_\_\_

I choose to pay my gift through:

\_\_\_\_ Payroll Deduction: \$ \_\_\_\_\_ each pay period

\_\_\_\_ Cash/Check (payable to United Way of Central Illinois)

\_\_\_\_ Bill me at my home address (\$25 minimum)

Please circle: Quarterly / Specific Date \_\_\_\_\_

\_\_\_\_ Credit Card: Discover / MasterCard / Visa

Card # \_\_\_\_\_

Expires: Month \_\_\_\_\_ / Year \_\_\_\_\_

Please enter the CVC - 3 digit security code found on the back of credit card \_\_\_\_\_

You may designate your gift to one or more qualified 501(c)3 organizations. A complete list of charities qualified by the Illinois State Comptroller is available at [www.secaillinois.org](http://www.secaillinois.org). A complete list of 501(c)3 organizations is available at [www.irs.gov](http://www.irs.gov). Undesignated gifts will fund programs in Central Illinois addressing the greatest needs.

_____	\$ _____
Charity Name	Annual Amount
_____	\$ _____
Charity Name	Annual Amount
_____	\$ _____
Charity Name	Annual Amount
_____	\$ _____
Charity Name	Annual Amount
_____	\$ _____
Charity Name	Annual Amount

**Authorized Signature:** \_\_\_\_\_

\_\_\_\_\_ I wish to remain anonymous.

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Name

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Date

Gifts to United Way will be used in the next allocation cycle.

The IRS has changed rules for proving charitable contributions. If you have questions, speak to your tax preparer. To prove a payroll deduction contribution, you should retain: (1) a copy of pledge form AND (2) notification from your employer stating the amount withheld. (This can be your last pay stub for the year or other notice your employer may elect to use.)

The United Way of Central Illinois (UWCIL) does not provide goods or services in whole or partial consideration for any contributions made by payroll deduction. UWCIL will provide a receipt for cash contributions over \$100.00. The receipt will be mailed in January for the calendar year. If you require the receipt before this date, please submit a written request to: Finance Director, UWCIL, 1999 Wabash Avenue, Suite 107, Springfield, Illinois 62704.

White copy to Payroll Office - Yellow Copy to United Way - Pink Copy remains with donor